

**Policy Overview & Scrutiny Committee - Thursday 14 January 2010 - Appendix  
County & Key Office Reception Closure Phasing**

Office	Town	Gateway	Distance	Rationale
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**Phase One** by end March 2010 *subject to consultation*

Invicta House	Maidstone	Maidstone	0.5m	Sessions House can cover officer needs; limited public access
Brenchley House	Maidstone	Maidstone	0.5m	Sessions House can cover officer needs; limited public access
Cantium House	Maidstone	Maidstone	0.5m	Sessions House can cover officer needs; limited public access
Thistley Hill	Dover	Dover	2m	New therefore limited public access at present; Gateway better located
Bishops Terrace	Maidstone	Maidstone	0.5m	Old office with poor environment, Gateway better located

**Phase Two** by end October 2010 *at the latest*

Croft House	Tonbridge	Tonbridge	0.5m	Old office, poor environment, will close in 2012, Gateway better located
Montague House	Tunbridge Wells	Tunbridge Wells	0.5m	Old office, poor environment, will close in 2012, Gateway better located
Kroner House	Ashford	Ashford	1.5m	Already limited public access; Gateway better located
St Peter's House	Broadstairs	Thanet	2m	Remote location with poor transport; Gateway better located
Clover House	Whitstable	Herne Bay (2010)	tbc	Redirect to Brook House or Gateway

**Phase Three** to coincide with Gateway openings where possible, or by the end of the first full year of Gateway operation *at the latest*

Joynes House	Gravesend	Gravesend (2010)	tbc	To be reworked as Key Office - needs Gateway
Queens House	Folkestone	Folkestone (2011)	tbc	Building to close in 2012 - Gateway could replace public face sooner
Avenue of Remembrance	Sittingbourne	Sittingbourne (2012)	tbc	Building to be retained until ~2014 - needs Gateway

**No Action** pending building closure, no Gateway-based solution available

St Lawrence House	Dartford	Dartford (2012)	tbc	Office to close in 2011, before Gateway becomes available
Tricon House	Sevenoaks	None	n/a	No Gateway planned; office to close in 2012
17 Kings Hill Avenue	Kings Hill	None	n/a	No Gateway planned; limited public access; to review if building retained

**Uncertain** unlikely to be worth considering for other reasons

Brook House	Whitstable	Herne Bay (2010)	tbc	Joint reception with NHS - requires discussion
Cairn Ryan	Dover	Dover	1.5m	Joint reception with NHS - requires discussion
Civic Centre	Ashford	Ashford	0.5m	Joint reception with ABC (using their staff) - requires discussion

**Notes** Reception service will continue to be provided at **Sessions House, Maidstone**  
*Better WorkPlaces* will not provide for reception services at the new Key Offices at Kings Hill and SW Kent